Mid – Term Review

This is meant as a guide, you should be familiar with the class slides and chapters 1-6 in our book.

**Chapter 1**

* Know what a project is
* Be able to describe the triple constraint and why it is so important to manage
* What are the 9 knowledge areas, know what core, and facilitating functions are

**Chapter 2**

* Describe the systems view (the systems approach) of project management and how it applies to information technology projects
* Understand organizations, including the four frames, organizational structures, and organizational culture
* Explain why stakeholder management and top management commitment are critical for a project’s success

**Chapter 3**

* Know what a process is
* What are the 5 project management process groups
  + You should know the in’s and out’s of each process I might ask specific questions around each process
* Have thoughts on why project charters are important
* What good can come out of project closure activities

**Chapter 4**

* What’s the key to overall project success?
* What is a project management plan?
* What are key elements of a project charter?
* Why is strategic planning activities so important for IT teams?
  + Might be good to know what goes into strategic planning
  + Can you define return on investment and payback periods?

**Chapter 5**

* What’s the importance of good project scope management?
* What is a requirement
* What are some methods for collecting and documenting requirements in order to meet stakeholder needs?
* Be prepared to explain the scope definition process
* What’s a deliverable?
* What is a WBS and decomposition

**Chapter 6**

* What’s an activity?
* What’s a milestone?
* Can you explain why knowing about dependencies of projects tasks are important?
* What are 3 types of dependencies? Can you explain?
* Know the 3 point estimation system
* What’s a good goal to have when developing schedules